

# PLFN HOUSING REPAIRS & MAINTENANCE REQUEST FORM

<b>Contact Information</b>	Name: _____ Phone: _____ Address: _____ Email address: _____ Best Method of Contact: <input type="checkbox"/> Home phone <input type="checkbox"/> Cell phone <input type="checkbox"/> Text <input type="checkbox"/> Letter <input type="checkbox"/> Email
<b>Repair Request Describe Issue</b>	<input type="checkbox"/> Plumber <input type="checkbox"/> Electrician <input type="checkbox"/> Handyman <input type="checkbox"/> Appliance <input type="checkbox"/> Exterior <input type="checkbox"/> Interior _____ _____ _____ _____ _____
<b>Best times to visit the property?</b>	_____ _____
<b>Signature</b>	Tenant Signature _____ Date _____ Tenant Signature _____ Date _____
<b>Housing Department use</b>	_____ _____ _____ _____ _____ _____ _____ _____ _____
<b>TOTALS</b>	_____ _____ _____ _____