



Gaming Center Security

Pictou Landing First Nation

Location: Pictou Landing First Nation

Position: Part Time

Competition Deadline: ASAP

Schedule: On call as needed to be determined with supervisor, must be flexible to work days, evenings and weekends.

Compensation: To be determined

Position Description: The Pictou Landing First Nation Gaming Center Security Officer will be responsible for assisting with the overall security of Pictou Landing First Nation gaming center. He/she is responsible for the safety of Pictou Landing First Nation customers, employees and property. The Security Officer must instill a strong sense of safety to all customers and employees within Pictou Landing First Nation gaming center.

Responsibilities:

- Ensure patrons are of legal age, checking Government issued ID when necessary
- Making sure no alcohol or drugs on premises
- Hourly outdoor patrol of building and parking area
- Hourly patron counts
- Making sure patrons follow House and ALC Rules
- Maintaining dual custody while emptying machines
- Maintaining dual custody with cashier during opening/closing procedures
- Ensuring all cash is secure and vault is locked at all times
- Follow nightly check list
- Premises is locked and alarmed at end of evening shift
- Helping co-workers to maintain clean and safe premises such as cleaning machines, ashtrays, cleaning floors, removal of garbage etc.
- While doing foot patrol making sure walkways and entrance is clear of any debris, snow or slush, salting when necessary
- Filing and reporting any incidents to security supervisor and manager

Required Knowledge and Abilities:

- Previous experience as a Security Officer or in a related field required
- Attention to detail in all areas of work

- Must have a valid driver's license
- Must be able to effectively follow and give directions
- Must have first-aid and CPR certification
- Must be able to complete required paperwork to report abnormalities or incidents
- Must be able to sit or stand for long periods of time
- Highly effective teamwork skills
- Strong conflict management skills
- Effective communication skills with individuals at all levels of the organization
- Able to effectively communicate both verbally and in writing
- Able to work well under pressure and provide good customer care
- Strong work ethic and positive team attitude

Please email your resume and cover letter to Barry Francis at barry.f@plfn.ca
With the title Gaming Center Security in the title of the email.

or deliver resumes to:

Attention: Barry Francis
Pictou Landing First Nation
6533 Pictou Landing Road

We appreciate all those applying for this position and note that only those chosen for an interview will be contacted.