



Pictou Landing First Nations

Job Posting

Position: *Gaming Cashier - part time position*

Start Date: Sept 27, 2021

Position Description: The gaming cashier is to assist the gaming manager by providing excellent customer service, receiving payments and assisting in store operations. The gaming cashier reports to the gaming manager.

Responsibilities:

- Quality customer service- disburses cash to customers, answers customer questions, handles and attempts to resolve customer complaints, greets customers with a smile and maintains a positive, customer-oriented attitude at all times.
- Balancing all cash and coin before and end of shift- Count the float at beginning and end of shift to ensure proper amount and record on cash sheet of any shortages or excess.
- Maintaining cleanliness and maintenance of the facility- ensures that fresh coffee is available for customers, cleans counters, coffee area, and microwave throughout shift.
- Maintain and clean the designated smoking room
- Maintain clean and safe premises, clean parking area and walkway of debris, clear walkway of snow or ice and add salt as necessary, shovel the walk and entrance ways when snow or slush covered.
- Other duties as assigned
- Preference will be given to PLFN band members who meet the qualifications

Qualifications:

- The position is conditional upon the successful candidate providing current Criminal Background checks.
- Customer service experience an asset
- VLT experience as asset
- Ability to multi task
- Computer Knowledge
- Ability to work independently
- Cash experience would be an asset

Schedule: hours to vary per week to be determined with supervisor must be flexible to work days, evening and weekends.

Compensation: to be determined

Submit resume with three (3) references and a cover letter stating why you are the best candidate to: Interim HR Director, Kim Bos or email kim.b@plfn.ca.

Deadline for applications is Friday Sept 17, 2021