Community Building Worker

Description:
The Community Building Maintenance Worker will be responsible for performing general building and property maintenance to band-owned buildings. Duties will include performing routine (including seasonal) maintenance activities, notifying management of need for repairs, and cleaning snow & ice or debris removal from sidewalks and ensuring that the grounds are maintained appropriately.

Qualifications:
- Preference given to High school diploma/GED.
- Highly motivated and able to work independently.
- Minimum 1-year experience in the operation and maintenance of buildings.
- Must be able to schedule and prioritize work.
- Ability to multi-task and establish priorities.
- Ability to perform small repairs (e.g. caulking, replacing washers, and replacing light fixtures).
- Effective communication skills with individuals at all levels, both inside and outside the organization.
- Able to deal with people sensitively, tactfully, diplomatically, and professionally at all times.
- Building trades certificate or equivalent would be an asset.
- Able to create alternative solutions to problems, using necessary cost control measures.
- Excellent time management and project management skills.
- Ability to interpret and implement company policies and procedures.
- Must have valid First Aid & WHMIS certificates.
- Physical ability to lift up to 50lb
- Work both indoors and outdoors
- Must have a current, valid NS driver’s license
- Must submit to a child-abuse register and criminal background check.

Remuneration: 35 hours per week, depending on qualifications and experience
Resumes, along with a cover letter and 3 references, will be accepted by email until July 29, 2021

Email to: Kim Bos
Director of Human Resources
Kim.b@plfn.ca

Only qualified applicants will be contacted for an interview.